

B 25C (Official Form 25C) (12/08)

## UNITED STATES BANKRUPTCY COURT

In re MICHAEL B. JARACENO JR.,  
Debtor

Case No. 13-18784

Small Business Case under Chapter 11

### SMALL BUSINESS MONTHLY OPERATING REPORT

Month: NOV 2017

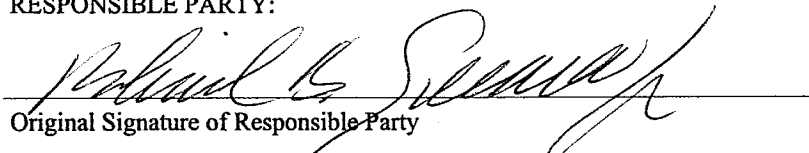
Date filed: 12-8-17

Line of Business: RENTALS

NAISC Code: \_\_\_\_\_

IN ACCORDANCE WITH TITLE 28, SECTION 1746, OF THE UNITED STATES CODE, I DECLARE UNDER PENALTY OF PERJURY THAT I HAVE EXAMINED THE FOLLOWING SMALL BUSINESS MONTHLY OPERATING REPORT AND THE ACCOMPANYING ATTACHMENTS AND, TO THE BEST OF MY KNOWLEDGE, THESE DOCUMENTS ARE TRUE, CORRECT AND COMPLETE.

RESPONSIBLE PARTY:

  
Original Signature of Responsible Party

MICHAEL B. JARACENO JR.  
Printed Name of Responsible Party

**Questionnaire:** (All questions to be answered on behalf of the debtor.)

- |   | Yes                                 | No                                      |
|---|-------------------------------------|---|
| 1. IS THE BUSINESS STILL OPERATING?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 2. HAVE YOU PAID ALL YOUR BILLS ON TIME THIS MONTH?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 3. DID YOU PAY YOUR EMPLOYEES ON TIME?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> N/A |
| 4. HAVE YOU DEPOSITED ALL THE RECEIPTS FOR YOUR BUSINESS INTO THE DIP ACCOUNT THIS MONTH?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 5. HAVE YOU FILED ALL OF YOUR TAX RETURNS AND PAID ALL OF YOUR TAXES THIS MONTH?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 6. HAVE YOU TIMELY FILED ALL OTHER REQUIRED GOVERNMENT FILINGS?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 7. HAVE YOU PAID ALL OF YOUR INSURANCE PREMIUMS THIS MONTH?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 8. DO YOU PLAN TO CONTINUE TO OPERATE THE BUSINESS NEXT MONTH?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 9. ARE YOU CURRENT ON YOUR QUARTERLY FEE PAYMENT TO THE U.S. TRUSTEE?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 10. HAVE YOU PAID ANYTHING TO YOUR ATTORNEY OR OTHER PROFESSIONALS THIS MONTH?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 11. DID YOU HAVE ANY UNUSUAL OR SIGNIFICANT UNANTICIPATED EXPENSES THIS MONTH?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| 12. HAS THE BUSINESS SOLD ANY GOODS OR PROVIDED SERVICES OR TRANSFERRED ANY ASSETS TO ANY BUSINESS RELATED TO THE DIP IN ANY WAY? | <input type="checkbox"/>            | <input checked="" type="checkbox"/>     |
| 13. DO YOU HAVE ANY BANK ACCOUNTS OPEN OTHER THAN THE DIP ACCOUNT?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/>     |

B 25C (Official Form 25C) (12/08)

14. HAVE YOU SOLD ANY ASSETS OTHER THAN INVENTORY THIS MONTH?
15. DID ANY INSURANCE COMPANY CANCEL YOUR POLICY THIS MONTH?
16. HAVE YOU BORROWED MONEY FROM ANYONE THIS MONTH?
17. HAS ANYONE MADE AN INVESTMENT IN YOUR BUSINESS THIS MONTH?
18. HAVE YOU PAID ANY BILLS YOU OWED BEFORE YOU FILED BANKRUPTCY?

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### TAXES

DO YOU HAVE ANY PAST DUE TAX RETURNS OR PAST DUE POST-PETITION TAX OBLIGATIONS?

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IF YES, PLEASE PROVIDE A WRITTEN EXPLANATION INCLUDING WHEN SUCH RETURNS WILL BE FILED, OR WHEN SUCH PAYMENTS WILL BE MADE AND THE SOURCE OF THE FUNDS FOR THE PAYMENT.

(Exhibit A)

### INCOME

PLEASE SEPARATELY LIST ALL OF THE INCOME YOU RECEIVED FOR THE MONTH. THE LIST SHOULD INCLUDE ALL INCOME FROM CASH AND CREDIT TRANSACTIONS. (THE U.S. TRUSTEE MAY WAIVE THIS REQUIREMENT.)

TOTAL INCOME \$ 12,637.00

### SUMMARY OF CASH ON HAND

Cash on Hand at Start of Month

\$ \_\_\_\_\_

Cash on Hand at End of Month

\$ \_\_\_\_\_

PLEASE PROVIDE THE TOTAL AMOUNT OF CASH CURRENTLY AVAILABLE TO YOU TOTAL

\$ —

(Exhibit B)

### EXPENSES

PLEASE SEPARATELY LIST ALL EXPENSES PAID BY CASH OR BY CHECK FROM YOUR BANK ACCOUNTS THIS MONTH. INCLUDE THE DATE PAID, WHO WAS PAID THE MONEY, THE PURPOSE AND THE AMOUNT. (THE U.S. TRUSTEE MAY WAIVE THIS REQUIREMENT.)

TOTAL EXPENSES \$ 11,001.00

(Exhibit C)

### CASH PROFIT

INCOME FOR THE MONTH (TOTAL FROM EXHIBIT B)

\$ 12,637.00

EXPENSES FOR THE MONTH (TOTAL FROM EXHIBIT C)

\$ 11,001.00

(Subtract Line C from Line B)

CASH PROFIT FOR THE MONTH

\$ 1,636.00

B 25C (Official Form 25C) (12/08)

### UNPAID BILLS

PLEASE ATTACH A LIST OF ALL DEBTS (INCLUDING TAXES) WHICH YOU HAVE INCURRED SINCE THE DATE YOU FILED BANKRUPTCY BUT HAVE NOT PAID. THE LIST MUST INCLUDE THE DATE THE DEBT WAS INCURRED, WHO IS OWED THE MONEY, THE PURPOSE OF THE DEBT AND WHEN THE DEBT IS DUE. *(THE U.S. TRUSTEE MAY WAIVE THIS REQUIREMENT.)*

TOTAL PAYABLES \$ \_\_\_\_\_

*(Exhibit D)*

### MONEY OWED TO YOU

PLEASE ATTACH A LIST OF ALL AMOUNTS OWED TO YOU BY YOUR CUSTOMERS FOR WORK YOU HAVE DONE OR THE MERCHANDISE YOU HAVE SOLD. YOU SHOULD INCLUDE WHO OWES YOU MONEY, HOW MUCH IS OWED AND WHEN IS PAYMENT DUE. *(THE U.S. TRUSTEE MAY WAIVE THIS REQUIREMENT.)*

TOTAL RECEIVABLES \$ \_\_\_\_\_

*(Exhibit E)*

### BANKING INFORMATION

PLEASE ATTACH A COPY OF YOUR LATEST BANK STATEMENT FOR EVERY ACCOUNT YOU HAVE AS OF THE DATE OF THIS FINANCIAL REPORT OR HAD DURING THE PERIOD COVERED BY THIS REPORT.

*(Exhibit F)*

### EMPLOYEES

NUMBER OF EMPLOYEES WHEN THE CASE WAS FILED? \_\_\_\_\_

NUMBER OF EMPLOYEES AS OF THE DATE OF THIS MONTHLY REPORT? \_\_\_\_\_

### PROFESSIONAL FEES

#### *BANKRUPTCY RELATED:*

PROFESSIONAL FEES RELATING TO THE BANKRUPTCY CASE PAID DURING THIS REPORTING PERIOD? \$ \_\_\_\_\_

TOTAL PROFESSIONAL FEES RELATING TO THE BANKRUPTCY CASE PAID SINCE THE FILING OF THE CASE? \$ 12,000.00

#### *NON-BANKRUPTCY RELATED:*

PROFESSIONAL FEES NOT RELATING TO THE BANKRUPTCY CASE PAID DURING THIS REPORTING PERIOD? \$ \_\_\_\_\_

TOTAL PROFESSIONAL FEES NOT RELATING TO THE BANKRUPTCY CASE PAID SINCE THE FILING OF THE CASE? \$ \_\_\_\_\_

B 25C (Official Form 25C) (12/08)

### PROJECTIONS

COMPARE YOUR ACTUAL INCOME AND EXPENSES TO THE PROJECTIONS FOR THE FIRST 180 DAYS OF YOUR CASE PROVIDED AT THE INITIAL DEBTOR INTERVIEW.

|             | Projected | Actual   | Difference |
|-------------|-----------|----------|------------|
| INCOME      | \$ _____  | \$ _____ | \$ _____   |
| EXPENSES    | \$ _____  | \$ _____ | \$ _____   |
| CASH PROFIT | \$ _____  | \$ _____ | \$ _____   |

TOTAL PROJECTED INCOME FOR THE NEXT MONTH:

\$ 11,400.00

TOTAL PROJECTED EXPENSES FOR THE NEXT MONTH:

\$ 11,000.00

TOTAL PROJECTED CASH PROFIT FOR THE NEXT MONTH:

\$ 400.00

### ADDITIONAL INFORMATION

PLEASE ATTACH ALL FINANCIAL REPORTS INCLUDING AN INCOME STATEMENT AND BALANCE SHEET WHICH YOU PREPARE INTERNALLY.



November 16, 2017

31 T 0474 0000 R 52 AO

MICHAEL B SARACENO JR  
DEBTOR IN POSSESSION  
4507 SCHEIDYS RD  
COPLAY PA 18037-2426

Questions about your account?  
1-800-KEY2YOU (1-800-539-2968)

Or, write us:  
KeyBank National Association  
P.O. Box 94825  
Cleveland, Ohio 44101

Get less mail and enroll in Online Statements today!



Key Express Checking

Account number: 7806214453

Account title: MICHAEL B SARACENO JR  
DEBTOR IN POSSESSION

|                         |            |
|-------------------------|------------|
| Balance on Oct 18, 2017 | \$8,051.56 |
| Additions               |            |
| Deposits                | 12,637.70  |
| Deductions              |            |
| Withdrawals             | 10,454.75  |
| Checks paid             | 546.86     |
| Balance on Nov 16, 2017 | \$9,687.65 |



## KeyNotes

Revisions will be made to the Deposit Account Agreement and Funds Availability Policy provided to you when you opened your KeyBank Account as amended. Effective November 15, 2017, PART II - FUNDS AVAILABILITY POLICY section 6. Longer Delays May Apply. Exception Holds: will be revised to change the length of time an Exception Hold is placed on funds you deposit by check from no later than the seventh business day after the day of your deposit to no later than the fifth business day after the day of your deposit. Also effective November 15, 2017, section 7. Special Rules for New Accounts will be revised to change the length of time a New Account Hold is placed on funds you deposit by check from no later than the ninth business day after the day of your deposit to no later than the fifth business day after the day of your deposit.

Section 6. Exception Holds will be revised as follows:

Exception Holds: In addition, funds you deposit by check may be delayed for a




**Key Express Checking  
Statement**

November 16, 2017

**Deposits**

| <i>Date</i>  | <i>Description</i>                      | <i>Amount</i>      |
|--------------|---|--------------------|
| 10-20        | Deposit Branch 0474 Pennsylvania        | \$600.00           |
| 10-27        | Deposit Branch 0474 Pennsylvania        | 1,800.00           |
| 10-30        | Deposit Branch 0474 Pennsylvania        | 600.00             |
| 11-6         | Deposit Branch 0474 Pennsylvania        | 6,295.00           |
| 11-8         | Direct Deposit, Ssa Treas 310 Xxsoc Sec | 1,851.70           |
| 11-9         | Deposit Branch 0474 Pennsylvania        | 1,000.00           |
| 11-10        | Deposit Branch 0474 Pennsylvania        | 491.00             |
| <b>Total</b> |   | <b>\$12,637.70</b> |

**Withdrawals**

| <i>Date</i>  | <i>Description</i>                            | <i>Amount</i>      |
|--------------|---|--------------------|
| 11-3         | Withdrawal Branch 0474 Pennsylvania           | \$9,265.45         |
| 11-7         | Direct Withdrawal, Aetna Life Insurins Pymt   | 154.83             |
| 11-13        | Bill Pay:Ugi Utilities, Inc 514812 9Ba95Pta   | 13.82              |
| 11-13        | Bill Pay:Ugi Utilities, Inc 514812 Ubo9Fpta   | 29.26              |
| 11-13        | Bill Pay:Pennsylvania Power 758200 Cbl9Fpta   | 29.79              |
| 11-13        | Bill Pay:Pennsylvania Power 249601 Lbj9Fpta   | 102.05             |
| 11-13        | Bill Pay:Pennsylvania Power 906956 Sb59Fpta   | 148.29             |
| 11-13        | Bill Pay:Lehigh County Auth 47434 7B99Fpta    | 158.87             |
| 11-13        | Bill Pay:Lehigh County Auth 47432 3Bo94Pta    | 230.61             |
| 11-13        | Bill Pay:Lehigh County Auth 45316 lbh95Pta    | 236.63             |
| 11-16        | E-Check# 0000000342 Chase Credit Crd Chkpaymt | 85.15              |
| <b>Total</b> |   | <b>\$10,454.75</b> |

**Checks paid**

\* Indicates a break in numeric sequence

| <i>Number</i> | <i>Date</i> | <i>Trace ID</i> | <i>Amount</i> | <i>Number</i>   | <i>Date</i> | <i>Trace ID</i> | <i>Amount</i> |
|---------------|-------------|-----------------|---------------|-----------------|-------------|-----------------|---------------|
| 334           | 10-23       | 61781247        | \$26.82       | 337             | 10-19       | 28241733        | 18.00         |
| * 336         | 10-19       | 28258310        | 85.15         | 338             | 10-20       | 61633931        | 416.89        |
| <b>Total</b>  |             |                 |               | <b>\$546.86</b> |             |                 |               |

**Aggregate Overdraft and Returned Item Fees**

|                          | <i>Total for this period</i> | <i>Total Year-to-Date<br/>This Year</i> | <i>Total Year-to-Date<br/>Prior Year</i> |
|--------------------------|------------------------------|---|--|
| Total Returned Item Fees | \$0.00                       | \$34.00                                 | \$0.00                                   |

